



**WEST BUFFALO CHARTER SCHOOL
BOARD OF TRUSTEES MEETING
JULY 22, 2024
2:30 PM
ANNUAL MEETING & MONTHLY MEETING**

Board Members

Present: Ronald Rambally, Brielynn Bell, Peter Heffley, Michelle Stevens, Robert Schreck, Jame Deuschle

Excused: Deborah Licata

Also Present: Andrea Todoro, Amy Jones, Lauren Lysiak, Rachel Banas, Maxine Perez

Quorum Present: Yes

Call to Order

Mr. Schreck called the meeting to order at **2:30PM**. Quorum present.

Proof of Public Notice of Meeting

Media and public announcement was sent on **July 15, 2024** to print, radio, and TV outlets announcing this open meeting. A posting was also sent to Erie County Hall, Buffalo City Hall and Buffalo City Court. In addition, it was posted on the WBCS website. The Board of Trustees was duly notified of this meeting well within the timeline of our bylaws.

Annual Meeting

Upon motion duly made by Michelle Stevens and seconded by Ronald Rambally, James Deuschle, Deborah Licata, Peter Heffley and Brielynn Bell's 3 year-terms were approved as presented. All in favor. None opposed

Upon motion duly made by Michelle Stevens and seconded by Peter Heffley, our new board member Joyce Fanning was approved as presented. All in favor. None opposed.

Motion 1: The West Buffalo Charter School Board of Trustees, having conducted a thorough criminal history record check via fingerprinting which is deemed acceptable by NYSED, and having discovered no State or federal criminal history, or having provided information regarding such history to NYSED, if found, and having verified that any academic and/or professional credential or qualification presented by the proposed member is genuine, and having reviewed the application in its entirety, has voted to select Joyce Fanning as a member to its Board of Trustees, with a term expiring on 06/30/2027, pending approval by NYSED. The resolution approving Joyce Fanning is adopted upon NYSED's approval.

The Slate of Officers Presented:

Robert Schreck - President
Deborah Licata - Vice President
Brielynn Bell - Secretary
James Deuschle - Treasurer
Michelle Stevens - Trustee
Peter Heffley - Trustee
Ronald Rambally - Trustee
Joyce Fanning - Trustee

Upon motion duly made by Michelle Stevens and seconded by Peter Heffley, the Slate of Officers were approved as presented. All in favor. None opposed.

Upon motion duly made by Peter Heffley and seconded by Michelle Stevens, no changes to the BoT Bylaws were presented. Bylaws were approved. All in favor. None opposed.

Upon motion duly made by Peter Heffley and seconded by Michelle Stevens, the Annual BoT Meeting Calendar was approved as presented. All in favor. None opposed.

Upon motion duly made by Michelle Steves and seconded by James Deuschle, the Complaint Process was reviewed and approved as presented. All in favor. None opposed.

Adjournment

Being that there is no further business to discuss, a motion to dismiss was made by Michelle Stevens and seconded by James Deuschle. The meeting was adjourned at 2:38pm

July Monthly Meeting

Board Members

Present: Ronald Rambally, Brielynn Bell, Peter Heffley, Michelle Stevens, Robert Schreck, Jame Deuschle

Excused: Deborah Licata

Also Present: Andrea Todoro, Amy Jones, Lauren Lysiak, Rachel Banas, Maxine Perez

Quorum Present: Yes

Call to Order

Mr. Schreck called the meeting to order at **2:38PM**. Quorum present.

Proof of Public Notice of Meeting

Media and public announcement was sent on **July 15, 2024** to print, radio, and TV outlets announcing this open meeting. A posting was also sent to Erie County Hall, Buffalo City Hall and Buffalo City Court. In addition, it was posted on the WBCS website. The Board of Trustees was duly notified of this meeting well within the timeline of our bylaws.

Monthly Meeting

- The June 24, 2024 Minutes were approved.

Upon motion duly made by James Deuschle and seconded by Peter Heffley, the June 24, 2024 Minutes were approved as presented. All in favor. None opposed.

Financial Report

Amy Jones presented the financial reports for the period ending June 30, 2024 (a copy is attached hereto and made a part hereof.)

Upon motion duly made by Peter Heffley and seconded by Michelle Stevens, the June Financials were approved as presented. All in favor. None opposed.

School Leader Report

Andrea Todoro presented the School Leader report (a copy is attached hereto and made a part hereof).

Upon motion duly made by Michelle Stevens and seconded by Peter Heffley, the District and Building Safety Plans were approved as presented. All in favor. None opposed.

Upon motion duly made by Peter Heffley and seconded by Michelle Stevens, the New Hires were approved as presented. All in favor. None opposed.

Upon motion duly made by Peter Heffley and seconded by Michelle Stevens, the School Leader Report was approved as presented. All in favor. None opposed.

Board President Report

Upon motion duly made by James Deuschle and seconded by Michelle Stevens, the Renewal Application Cover Letter written by Robert Schreck was approved as presented. All in favor. None opposed.

Robert Schreck would like to thank all of the board members and school leadership for their continued efforts in preparing for the upcoming school year and charter renewal process.

Adjournment

Being that there is no further business to discuss, a motion to dismiss was made by James Deuschle and seconded by Peter Heffley. The meeting was adjourned at 3:31 PM.

Respectfully Submitted,
Maxine Perez

The next WBCS Board meeting will take place on August 26, 2024 at 2:30 PM in the WBCS Administrative Conference Room.